



Phone: (585) 343-1729

Fax: (585) 343-8461

YOUR WATER ACCOUNT NUMBER HAS CHANGED!

HERE IS HOW TO PAY THE INVOICE WITH YOUR NEW ACCOUNT NUMBER

**INVOICES ARE MAILED QUARTERLY AT THE
BEGINNING OF THE FOLLOWING MONTHS:**

**FEBRUARY
MAY
AUGUST
NOVEMBER**

Online Payment Portal

Pay your Water & Sewer Invoice
online with a Credit/Debit Card or by
E-Check, with your
NEW WATER ACCOUNT NUMBER!

Visit our Website:

www.townofbatavia.com/waterwastewater

By Mail

**Town of Batavia Water Payment
PO Box 418
Warsaw, NY 14569**

YES, IT IS IN WARSAW!

Please make sure you include the bottom portion of your invoice
with your payment, envelopes are included for your convenience

QR Code

Using your smart phone camera, scan the QR code
below or on your invoice, accept the link that will
bring you to the Town's website and click:

Online Water/Sewer Payment Portal



**PLEASE NOTE: YOU WILL NEED YOUR NEW
ACCOUNT NUMBER!**

At Five Star Bank

During Five Star's normal branch hours
A Drop-Box is next to the Teller Line

**Five Star Bank
401 West Main St.
Batavia, NY 14020**

Current Hours of Operation:

Mon-Thur : 9am - 4pm

Friday: 9am - 6pm

Saturday: 9am - 12pm

Payments must be by check or money order.
Cash can be converted to a Cashiers Check at
the branch teller line at no cost.

We Appreciate Your Attention!

It is critical to the water and sewer budgets that we be as efficient as we can to keep costs as low as possible. Expenses affect the water and sewer rates our customers pay for utilities.

By helping achieve our goal of not processing payments at Batavia Town Hall, we can focus our efforts on other critical tasks and be more efficient in how we devote our time to serve you. We thank you for understanding and will answer any questions you have!