

Town of Batavia is currently seeking a full-time provisional Operations Manager. This position is critical to the management of water and wastewater billings, collections, meter reading, and budgeting; capital projects planning and management; economic development; procurement of goods and service; and administration/support of other Town operations and functions. The Operations Manager will focus on Water and Wastewater operations while assisting all Town Departments. A complete job description, qualifications and employment application is available on the Town of Batavia website at [www.townofbatavia.com](http://www.townofbatavia.com) or at the Batavia Town Hall.

Experience with administrative, supervisory, water/wastewater operations, computer and information technology systems. Must possess a valid NYS Driver's License. The salary for this position will be based on experience with benefits.

Please send a completed employment application and resume with references to Hiedi Librock, Town of Batavia, 3833 West Main Street Road, Batavia, NY 14020. Application Deadline is June 8, 2021.