

Town of Batavia Engineering Department is seeking a part-time "Clerk of the Works" on an as needed basis. A complete job description and employment application is available on the Town of Batavia website at www.townofbatavia.com or at the Batavia Town Hall.

Experience in the development and implementation of construction contracts, with a good knowledge of the meaning and application of construction contract terminology; good knowledge of construction methods and materials; ability to read blueprints; ability to comprehend complex written instructions; ability to secure the cooperation of others. Must possess a valid NYS Driver's License. The salary for this position will be based on experience.

Please send a completed employment application and resume with references to Hiedi Librock, Town of Batavia, 3833 West Main Street Road, Batavia, NY 14020. Application Deadline is February 17, 2021.