

**TOWN OF BATAVIA  
GENESEE COUNTY, NEW YORK**

**FILL PERMIT APPLICATION**

**FILL PERMIT FEE                      \$100.00**

**The completed Fill Permit Application must be submitted to the Batavia Town Clerk, 3833 West Main Street Road.**

**Within 5 calendar days after receipt of application, the Town Clerk shall mail a letter to any adjacent property owners advising them of the application and that they have five calendar days to file orally or in writing with the Town Clerk any objection or comments regarding the application.**

**The only type of fill that will be allowed is brick, stone concrete, asphalt and clean soil.**

**All permits are good for only one (1) year from date of issuance and can be renewed up to two additional one-year periods.**

**If you have any questions, please contact the Engineer at the Batavia Town Hall, 343-1729, extension 220.**

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DATE: \_\_\_\_\_, 20\_\_\_\_

**Instructions:**

**APPLICATION IS HEREBY MADE to the Town of Batavia for the issuance of a permit to dump fill pursuant to the Ordinance of the Town of Batavia, Genesee County, New York, prohibiting and/or regulating the use of lands within the Town of Batavia as a sanitary land fill or dumping grounds. The applicant agrees to abide with all applicable laws, ordinances, regulations and terms of this application if granted.**

1. Name of Applicant \_\_\_\_\_ Phone #: \_\_\_\_\_
2. Residence (address) \_\_\_\_\_
3. Name of owner of property  
if different from applicant \_\_\_\_\_
4. Address of owner of property \_\_\_\_\_
5. Location of property, including tax parcel number where fill is desired to be placed \_\_\_\_\_  
\_\_\_\_\_
6. The location of all roads, streets, highways, waterways, streams and ponds known to the applicant  
in the vicinity of the place where the fill is desired to be placed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. The names and addresses of abutting property owners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. The purpose for which the fill is desired \_\_\_\_\_  
\_\_\_\_\_
9. The approximate amount of fill required \_\_\_\_\_

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10. The approximate average depth of the area to be filled \_\_\_\_\_

11. Enumerate with particularity the type of fill to be used \_\_\_\_\_

12. The length of time required to place said fill on the property \_\_\_\_\_

13. The Time when said fill operations are intended to commence \_\_\_\_\_

14. The time when said fill operations are intended to be completed \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

I hereby consent to the placement of fill on my property in accordance with the above application.

\_\_\_\_\_  
Signature of owner of property if different than applicant

\_\_\_\_\_  
Date

Date \_\_\_\_\_

Received by Town Clerk

Date \_\_\_\_\_

Received by Town Engineer

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**ACTION BY TOWN ENGINEER**

**PERMIT #** \_\_\_\_\_

**Date** \_\_\_\_\_

**Permit Expires** \_\_\_\_\_

**A. Before acting on your application the Town requests the following additional information:**

**B. Your application to place fill on property located at \_\_\_\_\_  
has been granted and a permit is hereby issued upon the following conditions:**

**(a) Said fill operations shall be completed by \_\_\_\_\_ at which  
time your permit shall expire ( )**

**(b) Said fill must be leveled once depositing is completed ( )**

**(c) The fill must be covered with not less than one (1) foot of organic material within thirty (30)  
days of completing or abandoning said fill operation ( )**

**(d) Said fill must be compacted as the same is deposited ( )**

**(e) Prior to commencing fill operations a performance bond running to the Town of Batavia must  
be filed in the amount of \$ \_\_\_\_\_ ( )**

**(f) Fill must be limited to the following items: \_\_\_\_\_**

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**(g) No restrictions ( )**

**Date** \_\_\_\_\_

**Batavia Town Engineer**

**By** \_\_\_\_\_

**First One-Year Renewal Granted:**

**Date** \_\_\_\_\_ **By:** \_\_\_\_\_

**Second One-Year Renewal Granted:**

**Date** \_\_\_\_\_ **By:** \_\_\_\_\_

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**C. Your application of \_\_\_\_\_ for the placing of fill on \_\_\_\_\_, is denied for the following reasons: Placement of said fill**

**1. Will endanger the health, safety and welfare of the residents of the Town ( )**

**2. Will cause unreasonable, uncontrolled or unnecessary damage to the natural resources of the Town or surrounding area ( )**

**3. Will emit noxious odors and fumes, attract rodents and vermin and become breeding places therefore ( )**

**4. Will cause or contribute to pollution of the air and grounds, surface or subsurface waters ( )**

**5. Is a combustible nature ( )**

**6. (Is) (Is not) subject to disintegration and (is) (is not) subject to decay ( )**

**7. The placement of said fill would violate the following statutes, rules, regulations or ordinances of the Town of Batavia, County of Genesee or State of New York ( )**

**List:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. Other reasons (Enumerate)** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dated:** \_\_\_\_\_

**Batavia Town Engineer**

**By:** \_\_\_\_\_