

AGENDA
ORGANIZATIONAL MEETING
JANUARY 2, 2013
7:00 P.M.

A. Calling the Meeting to Order:

1. Pledge to the Flag

2. Roll Call

3. Supervisor's Appointments:

Deputy Supervisor-Daniel Underhill

Bookkeeper-Marcy Crandall

Historian-Berneda Scoins

4. Supervisor's Committee Appointments:

Audit: Deputy Supervisor Underhill, Councilman Lang, Councilwoman Michalak, Councilman Zambito

Highway: Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Lichtenthal

Water/Sewer: Councilman Lang, Town Engineer Steve Mountain, Supervisor Post

Buildings & Grounds: Councilman Zambito, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain

Parks & Recreation: Councilman Zambito, Councilwoman Michalak, Town Engineer Steve Mountain, and Assistant Engineer/Highway Superintendent Tom Lichtenthal

Video: Councilwoman Michalak

Fire: Deputy Supervisor Underhill, Supervisor Post

Court: Councilman Lang, Supervisor Post

Housing Initiatives: Councilwoman Michalak

Transfer Station: Councilman Lang, Highway Superintendent Lichtenthal

IT/Records Management: Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution

2. Adoption of Salaries for 2013

3. Resolution Establishing Workday for Elected & Appointed Officials

4. Establishing Rules of Procedure of the Batavia Town Board for 2013

5. Policy Concerning Public Participation at Town Board Meetings

6. Designation of Official Depository

7. Approval of Official Undertaking of Municipal Officials

8. Authorization of Petty Cash

9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit

10. Agreement for the Expenditure of Highway Moneys

11. Applications for Appointments in the Town of Batavia

12. Authorizing Appointment of Attorney for the Town

13. Authorizing Consulting Services Authorizing

14. Appointment of Town Prosecutor
15. Video Taping
16. Payroll Schedule for 2013
17. Establish Holiday Schedule for 2013
18. Appointment to the Planning Board
19. Appointment to the Zoning Board of Appeals
20. Appointment of the Board of Ethics
21. Procurement Policy-Amend
22. Investment Policy-Amend

C. Adjournment