

AGENDA
ORGANIZATIONAL MEETING
JANUARY 4, 2012
7:00 P.M.

A. Calling the Meeting to Order:

1. Pledge to the Flag
2. Roll Call
3. Supervisor's Appointments:
 - Deputy Supervisor**-Daniel Underhill
 - Bookkeeper**-Marcy Crandall
 - Historian**-Berneda Scoins
4. Supervisor's Committee Appointments:
 - Audit:** Deputy Supervisor Underhill, Councilman Lang, Councilwoman Michalak, Councilman Gerace, Highway Superintendent Lichtenthal
 - Water/Sewer:** Councilman Lang, Town Engineer Steve Mountain, Supervisor Post
 - Buildings & Grounds:** Councilman Gerace, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain
 - Parks & Recreation:** Councilman Gerace, Councilwoman Michalak, Town Engineer Steve Mountain
 - Video:** Councilwoman Michalak
 - Fire:** Deputy Supervisor Underhill, Supervisor Post
 - Court:** Councilman Lang, Supervisor Post
 - Housing Initiatives:** Councilwoman Michalak
 - Transfer Station:** Councilman Lang, Highway Superintendent Lichtenthal
 - IT/Records Management Committee:** Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution
2. Adoption of Salaries for 2012
3. Resolution Establishing Workday for Elected & Appointed Officials
4. Establishing Rules of Procedure of the Batavia Town Board for 2012
5. Policy Concerning Public Participation at Town Board Meetings
6. Designation of Official Depository
7. Approval of Official Blanket Undertaking
8. Authorization of Petty Cash
9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit
10. Agreement for the Expenditure of Highway Moneys
11. Applications for Appointments in the Town of Batavia
12. Authorizing Appointment of Attorney for the Town
13. Authorizing Consulting Services Authorizing
14. Appointment of Town Prosecutor
15. Video Taping

16. Payroll Schedule for 2012
17. Establish Holiday Schedule for 2012
18. Appointment to the Planning Board
19. Appointment to the Zoning Board of Appeals
20. Appointment to the Planning Board– Alternate Member
21. Appointment of the Board of Ethics
22. Appointment to Assessment Board of Review
23. Appointment of Town Engineer

C. Adjournment