

**OCTOBER 29, 2013  
SPECIAL TOWN BOARD MEETING**

**Town Hall**

**7:00 A.M.**

Greg Post, Supervisor led the pledge to the flag.

**Roll Call**

**Present:** Supervisor Post  
Deputy Supervisor Underhill  
Councilman Lang  
Councilwoman Michalak  
Councilman Zambito

**Others**

**Present:** Town Clerk Morasco  
Hiedi Librock, Secretary to the Supervisor

The Supervisor called the meeting to order at 7:02 A.M.

**RESOLUTION NO. 171:**

Councilman Lang offered the following:

**RESOLUTION TO ESTABLISH POSITIONS  
ASSESSMENT AIDE**

**RESOLVED**, the Batavia Town Board hereby establishes the two (2) part-time Assessment Aide positions (MSD222 duties statement attached).

**Second by:** Deputy Supervisor Underhill  
**Ayes:** Lang, Underhill, Michalak, Zambito, Post  
**APPROVED by unanimous vote** (5-0)

**RESOLUTION NO. 172:**

Deputy Supervisor Underhill offered the following:

**AMENDMENT #4  
ADOPTION OF SALARIES FOR 2013**

**RESOLVED**, the Batavia Town Board hereby amends the "Adoption of Salaries for 2013",

Assessment Aide-Part-time	\$18.36 - \$24.04 per hour
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**Second by:** Councilman Lang  
**Ayes:** Underhill, Lang, Michalak, Zambito, Post  
**APPROVED by unanimous vote** (5-0)

**RESOLUTION NO. 173:**

Supervisor Post offered the following:

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**RESOLUTION APPOINTING ASSESSOR AIDE**

**WHEREAS**, the Town of Batavia desires to appoint Joseph Macaluso to the position of Assessment Aide; and

**WHEREAS**, Joseph Macaluso satisfies the requirements and qualifications of the position of Assessment Aide; and

**WHEREAS**, it is anticipated that the appointment of Mr. Macaluso to the position of Assessment Aide will most effectively ensure the provision of necessary services to the Town and its residents.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Batavia Town Board hereby retains Joseph Macaluso at a salary of \$24.04 per hour, not to exceed 8 hours per week; and be it

**FURTHER RESOLVED**, there is a six month probationary period for this appointment.

**Second by:** Councilman Zambito

**Ayes:** Post, Zambito, Lang, Underhill, Michalak

**APPROVED by unanimous vote (5-0)**

**RESOLUTION NO. 174:**

Councilwoman Michalak offered the following:

**RESOLUTION APPOINTING ASSESSOR AIDE**

**WHEREAS**, the Town of Batavia desires to appoint Kenneth Pike to the position of Assessment Aide; and

**WHEREAS**, Kenneth Pike satisfies the requirements and qualifications of the position of Assessment Aide; and

**WHEREAS**, it is anticipated that the appointment of Mr. Pike to the position of Assessment Aide will most effectively ensure the provision of necessary services to the Town and its residents.

**NOW THEREFORE, BE IT**

**RESOLVED**, the Batavia Town Board hereby retains Kenneth Pike at a salary of \$18.36 per hour, not to exceed 22 hours per week; and be it

**FURTHER RESOLVED**, there is a six month probationary period for this appointment.

**Second by:** Deputy Supervisor Underhill

**Ayes:** Michalak, Underhill, Zambito, Lang, Post

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**APPROVED by unanimous vote (5-0)**

**RESOLUTION NO. 175:**

Councilman Zambito offered the following:

**ASSESSMENT CLERK**

**WHEREAS**, Vickie Klein was appointed as Assessment Clerk in November 2012; and

**WHEREAS**, with the Town of Batavia providing assessment services to other Townships, Ms. Klein's duties have increased, requiring additional hours.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Batavia Town Board hereby amends the Assessment Clerk's hours from not to exceed 5 hours per week to not to exceed 8 hours per week; and be it

**FURTHER RESOLVED**, the expense will be expended from line item A1355.103.

**Second by:** Councilman Lang

**Ayes:** Zambito, Lang, Underhill, Michalak, Post

**APPROVED by unanimous vote (5-0)**

**RESOLUTION NO. 176:**

Councilman Lang offered the following:

**RESOLUTION TO APPLY FOR FUNDING FOR A NEW GENERATOR UNDER THE  
FEDERAL EMERGENCY MANAGEMENT AGENCY'S (FEMA) HAZARD MITIGATION  
GRANT PROGRAM (HMGP)**

**WHEREAS**, the Town of Batavia met the pre-eligibility requirements for submission of a FEMA Hazard Mitigation Grant Application; and

**WHEREAS**, the application requires certifications to be attested to (attached); and

**WHEREAS**, it is the intent of the Town of Batavia to request grant assistance under the HMGP;

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Town of Batavia attests, acknowledges and certifies it will comply with the General Conditions, Maintenance Agreement and Drug-Free Workplace Requirements of the HMGP; and, be it

**FURTHER RESOLVED**, the Town Supervisor is hereby authorized to execute and file the State-Local Disaster Assistance Agreement along with the HMGP application; and, be it

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**FURTHER RESOLVED**, the Town of Batavia agrees to provide a minimum of 25% of the total project cost of \$160,000; and, be it

**FURTHER RESOLVED**, the Town Supervisor is hereby authorized and directed to furnish such information as the appropriate State or Federal agency may request in connection with such application or the project to make the assurances as contained above, and to execute such other documents as may be required in connection with the application.

**Second by:** Councilman Zambito

**Ayes:** Lang, Zambito, Underhill, Michalak, Post

**APPROVED by unanimous vote (5-0)**

**ADJOURNMENT:**

Motion Deputy Supervisor Underhill, second Councilman Lang to adjourn the Special Town Board Meeting at 7:10 A.M.

**Ayes:** Underhill, Lang, Michalak, Zambito, Post

**MOTION CARRIED by unanimous vote (5-0)**

Respectfully submitted,

Teresa M. Morasco  
Town Clerk