

**AGENDA**  
**ORGANIZATIONAL MEETING**  
**JANUARY 8, 2014**  
**7:00 P.M.**

A. Calling the Meeting to Order:

1. Pledge to the Flag

2. Roll Call

3. Supervisor's Appointments:

**Deputy Supervisor**-Daniel Underhill

**Bookkeeper**-Marcy Crandall

**Historian**-Berneda Scoins

4. Supervisor's Committee Appointments:

**Audit:** Deputy Supervisor Underhill, Councilman Lang, Councilwoman Michalak, Councilman Zambito

**Highway:** Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Lichtenthal

**Water/Sewer:** Councilman Lang, Town Engineer Steve Mountain, Supervisor Post

**Buildings & Grounds:** Councilman Zambito, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain

**Parks & Recreation:** Councilman Zambito, Councilwoman Michalak, Town Engineer Steve Mountain, and Assistant Engineer/Highway Superintendent Tom Lichtenthal

**Video:** Councilwoman Michalak

**Fire:** Deputy Supervisor Underhill, Supervisor Post

**Court:** Councilman Lang, Supervisor Post

**Housing Initiatives:** Councilwoman Michalak

**Transfer Station:** Councilman Lang, Highway Superintendent Lichtenthal

**IT/Records Management:** Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution

2. Adoption of Salaries for 2014

3. Resolution Establishing Workday for Elected & Appointed Officials

4. Establishing Rules of Procedure of the Batavia Town Board for 2014

5. Policy Concerning Public Participation at Town Board Meetings

6. Designation of Official Depository

7. Approval of Official Undertaking of Municipal Officials

8. Authorization of Petty Cash

9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit

10. Agreement for the Expenditure of Highway Moneys

11. Applications for Appointments in the Town of Batavia

12. Authorizing Appointment of Attorney for the Town

13. Authorizing Consulting Services Authorizing

14. Appointment of Town Prosecutor
15. Video Taping
16. Payroll Schedule for 2014
17. Establish Holiday Schedule for 2014
18. Appointment to the Planning Board-Chair
19. Appointment to the Planning Board-Alternate
20. Appointment to the Zoning Board of Appeals
21. Appointment of the Board of Ethics
22. Appointment of the Town Engineer
23. Procurement Policy-Amend
24. Investment Policy-Amend

C. Adjournment