

**AGENDA**  
**ORGANIZATIONAL MEETING**  
**JANUARY 6, 2010**  
**7:00 P.M.**

A. Calling the Meeting to Order:

1. Pledge to the Flag

2. Roll Call

3. Supervisor's Appointments:

**Deputy Supervisor**-Underhill

**Bookkeeper**-Marcy Crandall

**Historian**-Gale Conn-Wright

**Deputy Historian**- Barbara Toal

4. Supervisor's Committee Appointments:

**Audit:** Deputy Supervisor Underhill, Councilman Lang, Councilwoman Michalak, Councilman Gerace

**Highway:** Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Cook

**Water/Sewer:** Councilman Lang, Town Engineer Steve Mountain, Supervisor Post

**Buildings & Grounds:** Councilman Gerace, Highway Superintendent Cook, Supervisor Post, Town Engineer Steve Mountain

**Parks & Recreation:** Councilman Gerace, Councilwoman Michalak, Town Engineer Steve Mountain

**Video:** Councilwoman Michalak

**Fire:** Deputy Supervisor Underhill, Supervisor Post

**Court:** Councilman Lang, Supervisor Post

**Housing Initiatives:** Councilwoman Michalak

**Transfer Station:** Councilman Lang, Highway Superintendent Cook

**IT/Records Management Committee:**

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution

2. Adoption of Salaries for 2010

3. Resolution Establishing Workday for Elected & Appointed Officials

4. Establishing Rules of Procedure of the Batavia Town Board for 2010

5. Policy Concerning Public Participation at Town Board Meetings

6. Designation of Official Depository

7. Approval of Official Blanket Undertaking

8. Authorization of Petty Cash

9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit

10. Agreement for the Expenditure of Highway Moneys

11. Applications for Appointments in the Town of Batavia

12. Authorizing Appointment of Attorney for the Town

13. Authorizing Consulting Services Authorizing

14. Appointment of Town Prosecutor
15. Video Taping
16. Payroll Schedule for 2010
17. Establish Holiday Schedule for 2010
18. Appointment to the Planning Board
19. Appointment to the Zoning Board of Appeals
20. Appointment to the Planning Board of Appeals – Alternate Member
21. Appointment of the Board of Ethics
22. Appointment of the Town Engineer-Steven Mountain

C. Adjournment