

**JANUARY 26, 2006
SPECIAL TOWN BOARD MEETING**

Town Hall

7:30 A.M.

Roll Call

Present: Supervisor Post
Councilman Zambito
Councilman Underhill
Councilman Michalak
Councilman Gerace

Others

Present: Town Clerk Morasco

The Supervisor called the meeting to order at 7:50 A.M.

RESOLUTION NO. 30:

Councilwoman Michalak offered the following:

**RESOLUTION TO ESTABLISH POSITION
SECRETARY TO THE SUPERVISOR**

RESOLVED, the Batavia Town Board hereby establishes the position of Secretary to the Supervisor (MSD222 duties statement attached).

Second by: Councilman Gerace
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 31:

Councilman Underhill offered the following:

RETAINING SECRETARY TO THE SUPERVISOR

WHEREAS, the Supervisor wishes to retain Hiedi Librock to assist in the Supervisor's office.

NOW, THEREFORE, BE IT

RESOLVED, the Batavia Town Board hereby retains Hiedi Librock as Secretary to the Supervisor at a salary of \$13.50 per hour, not to exceed 19 ½ hours per week

Second by: Councilman Zambito
APPROVED by unanimous vote (5-0)

Discussion- Prior to the vote Supervisor Post informed the Town Board that there were two other people interested.

ADJOURNMENT:

Motion Supervisor Post, second Councilman Gerace to adjourn the Special Town Board Meeting at 7:54 A.M.

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MOTION CARRIED by unanimous vote. (5-0)

Respectfully submitted,

Teressa M. Morasco
Town Clerk